



City of Westminster

Committee Agenda

Title: **Audit and Performance Committee**

Meeting Date: **Thursday 9th February, 2017**

Time: **7.00 pm**

Venue: **Rooms 3 & 4 - 17th Floor, Westminster City Hall, 64 Victoria Street, London, SW1E 6 QP**

Members: **Councillors:**

Ian Rowley (Chairman)
Lindsey Hall
Judith Warner
David Boothroyd

Members of the public are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda

Admission to the public gallery is by ticket, issued from the ground floor reception at City Hall from 6.00pm. If you have a disability and require any special assistance please contact the Committee Officer (details listed below) in advance of the meeting.



An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, please contact the Committee Officer, Reuben Segal, Senior Committee and Governance Officer.

**Tel: 020 7641 3160 Email: rsegal@westminster.gov.uk
Corporate Website: www.westminster.gov.uk**

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Director of Law in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To note any changes to the membership.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of the existence and nature of any personal or prejudicial interests in matters on this agenda.

3. MINUTES

To approve the minutes of the meetings held on 16 and 24 November 2016.

(Pages 1 - 14)

4. CERTIFICATION OF CLAIMS AND RETURNS ANNUAL REPORT 2015-16

Report of the City Treasurer

(Pages 15 - 18)

5. GRANT THORNTON ANNUAL AUDIT PLAN 2016-17

Report of Grant Thornton, External Auditors

(Pages 19 - 74)

6. FINANCE (PERIOD 9) AND QUARTER 3 (APRIL-DECEMBER 2016) PERFORMANCE MONITORING REPORTS (TO FOLLOW)

Reports of the City Treasurer and the Director of Policy, Performance & Communications

(TO FOLLOW)

7. MAINTAINING HIGH ETHICAL STANDARDS AT THE CITY COUNCIL

Report of the Monitoring Officer

(Pages 75 - 86)

8. INTERNAL AUDIT MONITORING REPORT 2016-17 (OCTOBER TO DECEMBER 2016)

(Pages 87 - 100)

Report of the Interim Shared Services Director for Audit, Fraud,
Risk and Insurance

9. INTERNAL AUDIT PLAN 2017-18

**(Pages 101 -
122)**

Report of the Interim Shared Services Director for Audit, Fraud,
Risk and Insurance

10. WORK PROGRAMME AND ACTION TRACKER

**(Pages 123 -
134)**

11. ANY OTHER BUSINESS

**Charlie Parker
Chief Executive
1 February 2017**